Statewide Citizen Review Panel Meeting Agenda
Thursday, December 19th, 2024
8:30am-10:00 am
Virtual Teams
Chair: Christopher Molina
Co-chair: Monica Ka'auwai
Recorder: Noe Realin
AGENDA

I. Welcome and Check-in: Question – One family tradition you have enjoyed during the holidays

- Present: Flo, Chris, Michelle, Monica, Heidi (late)
- Missing: Leah, Stephen

II. Meeting Minutes

- November 2024 minutes: APPROVED
    - Made minor changes

III. Welcome and introduction of New Members

- Joe will be joining us in 2025
    - Is Joe aware of the commitment of attending meetings?
    - Someone will need to reach out to Joe to explain expectations
- Waiting on welcome letter for Kailene Nihipali-Sanchez
- Chris: will be leaving CRP due to workload

IV. DHS Reports to CRP | Florence Calderon

- Flo: have will continue to be in and out of the office due to personal needs
- Budget remains the same/none used
- Maria (secretary): returns in January 2025
- Continue to work on Federal Review
    - Review will be Jan. 6-10, 2025/Feds will be in Hawaii to do audit
- A lot of PD staff are out on leave due to the holidays

V. CRP Business

A. Old Business Follow-up

B. By-Laws update

- Uniform Information Practices Act (UIPA) Report: Requesting CRP Annual report and all minutes for the past year and Budget
    - Attorney with Public First Law Center is requesting information
    - DAGs Question: Role of CRP to the DHS/Unclear if DAG has oversight of CRP/If not, CRP will not need DAG review of bylaws and other documents
        - Is it a Sunshine group?

- Do we need to take minutes on everything that is discussed or should only high-level information be captured
- There should be 3 CRP this is per CAPHTA/Due to population Hawaii is allowed to have only one CRP/this is also based off the amount received from CAPHTA
    - Now in 2024/2025: Hawaii population has increase which may lead to Hawaii possibly having more than one CRP
    - Having one CRP is difficult to fill as it regarding membership
    - We will continue to explore how this will impact our current CRP
- DAGS are not sure how to advise regarding CRP
- Flo is following up with NRCP rep for guidance
- Notes/Minutes: Taking notes knowing that it is public record
- Malama Ohana could may be a form of another CRP
    - Need to understand what Malama Ohana group is doing

C. Welcome documents and onboarding

D. Recruitment:

- Joe and Kailene will be starting soon
    - Noe: email Joe regarding his participation
- Need to continue efforts to recruit new members statewide

E. CSFR /CQI Reviews

- Reviews are important for CWS staff and community partners
- Encourage CWS staff to engage more with these reviews

VI. CRP Projects

1. Family First Hawaii – NH children in care
2. CWS Retention: Survey Monkey questionnaire hui
    - Michelle will connect with Chris in January to get caught up on this group and will assist with moving this project forward with Stephen
3. New Budget
    a) *Wellness Initiative work*
4. New Projects
    a) *Ka Piko*
    b) *Peer Support*

VII. Chair resigning – Christopher Molina will be resigning from CRP effective December 17th, 2024

- Interim chair: Monica is willing to continue as interim for now
    - Noe is willing to possibly be chair pending on how primary workload looks like in 2025
    - Heidi: willing to help CRP when needed
    - Possible rotate facilitation

    - Revisit after new members have been brought in
- CRP Meeting
    - Currently we are meeting once a month which more than is required
    - In 2025, revisit if every other month is better for everyone's work load.

Next meeting: January 16th, 2025; 8:30am-10:00 am via MS TEAMS

Statewide Citizen Review Panel Meeting Agenda
Thursday, January 16, 2025
8:30am-10:00pm via MS Teams
TA Chair: Monica Ka'auwai
Recorder: Noe Realin

AGENDA

I. **Welcome and Check-in**
- Present: Monica, Michelle, Stephen, Leah, Flo, Kailene, Joe, Noe
  - Not present: Heidi
  - Connecting question: Bucket list of place you'd like to travel

II. **Meeting Minutes**
- December 2024: APPROVED

III. **DHS Reports to CRP** | Florence Calderon
- TA Chair – Monica: Mahalo for her willingness to always step in
- Welcome to new members: Joe and Kailene
- Suggest starting all meetings with a connecting question
- CRP Budget: same as last reported
- Maria is back from maternity
  - PD secretary that supports CRP
  - Slowly getting acclimated back to work
- Completed Federal Audit review: have not had report out yet
  - Selected 80-100 cases statewide
  - Look at various systemic factors
  - Recommendations from review will guide new Program Improvement Plan (PIP)
- Legislation started yesterday
  - New bills go into effect this year. Flo will send email regarding these bills
  - Michelle: Civil Beat article regarding requesting money to support recruitment. $3M to support recruitment/fill current positions
    - Stephen: positive report for CWS even with shortage issues

- Joe: Pay differentials statewide? There is a different pay across the state. Seasoned staff are complaining they are receiving less then new workers
    - Flo: Looked at sections that had the highest need to help with filling positions. Based on position and years of services. To help with filling hard to fill positions. Season staff are now applying into these hard to fill positions to get the higher differential pay. Would like Elladine to respond to our questions regarding differential pay and staff retention.
    - Monica: Differential makes a difference
- Maui offices moved

IV. CRP Business

Old Business Follow-up

a. By-Laws update- still with AG; waiting for return
    - Flo: Want to schedule a meeting with AGs regarding Uniform Information Practices Act (UIPA) questions. AGs want to meet with Flo and CRP Chair. Monica and Flo will meet with AG.
        - One question is regards is Hawaii supposed to have 3 different CRP team. Flo has followed up with National CRP. Based on our population we may need to have 3 different teams. This would be difficult as it is hard to recruit for 1 CRP team. Initially, it was ok for Hawaii to have 1 CRP team
            - Michelle: Terms for CRP members. Flo-terms in by-laws is 3 years. We have not been following the terms as it has been hard to recruit for CRP

b. Recruitment: Butch Gima(Lana'i), Karen Holt(Moloka'i)
    - Karen is unable at this time
    - Michelle: Keopu R. is another possible recruitment
    - Butch: Heidi referral

V. CRP Projects

a. Family First Hawaii – Steve
    - Will share information from meetings with CRP team
    - Good work to support children remaining in the home with supports
    - Very successful program

b. CWS Retention: Survey Monkey questionnaire hui –
    - Michelle met with Chris to discuss where hui was with setting this up and next steps
    - Will be meeting with Stephen regarding setting up a survey

- Looking at doing an anonymous survey to get more feed back
- Stephen would like to set up a meet to discuss the more and ideas for survey
- Michelle will coordinate with Stephen and then invite everyone to a future meeting.

Next meeting: February 20, 2025 Oahu (Hale Kipa/HK-Ohana Resilience Center or Hale Ku Ola also visit Kapolei CWS office)

Q2: May 15 - Kauai

Q3: Aug 21 – Maui (LT)

Q4: Nov. 20 – Hilo (LT)

Monica will connect with Maria regarding arranging travel for CRP team

Topics for February in-person:

- Prevention: child death review
- CRP Projects
- Chairperson

Statewide Citizen Review Panel Meeting Agenda
Thursday, February 20, 2025
10:00am-3:00pm
1st Kapolei Office – 601 Kamokila Blvd, Kapolei 96707
2nd Hale Kipa – 91-2128 Old Fort Weaver Road, Honolulu
TA Chair: Monica Ka'auwai
Recorder: Noe Realin

AGENDA

Meet n greet with West Oahu Section Administrator Kepua Lee and staff.

Update with areas of need shared by staff.

- Ellaida: put together water bottles/stress balls/stickers for each unit
    - Items were given to all four units
- Met with West Oahu Section
    - West 2 and West 4 (Room 135)
        - Licensing issues:
            - Lack of homes
            - Unable to work with licensing worker/unit
                - Kisha will follow-up regarding this concern
        - Working relationship with HPD
            - Concerns were raised as CWS has been receiving a lot of calls regarding parent (bio, adoptive and/or legal guardians) dropping children off at the police station when they are overwhelmed.
            - Are there abandonment laws? Currently there are law however it is unclear if these laws are being enforced.
            - There is a need for community education around this issue.
            - Consequences for all parents
            - More community support parents with special needs children/teenagers/post-permanency services
        - Foster board payments/purchase orders: Kisha will follow up with individual units regarding this concern
    - West 3 and West 1 (Room 172)

- These two units shared similar concerns as the units in Room 135
- Additional concerns shared regarding Family Connections
    - Concern were shared regarding CWS receiving push back from CASA when trying to place with family
    - Stephen will meeting with CASA program regarding concerns
    - CASA Conference (March 7): EPIC Ohana will also be providing their Native Hawaiian Cultural Perspective training at this conference

CRP Meeting Minutes

I. **Welcome and Check-in: Connecting question:** What is your favorite childhood memory and why?
Present: Kailene, Kisha, Monica, Leah, Joe, Noe, Stephen (Meet-n-Greet)

II. **Meeting Minutes**
    a. January: APPROVED (updated typos)

III. **DHS Reports to CRP** | Kisha Raby TA for Florence Calderon

- Temporary Assigned (TA): Assigned to a person's employee number
    - Opportunity for a person to experience other higher positions
    - Different between covering for a person and being a TA
- Just completed IVE Audit
    - Adoptive parents: paid RCGs foster board till the day of adoption and paid adoption assistance the day after adoption was completed.
    - Was not supposed to do this and there is no way to get this money back. The state be receive a citation. Money goes back to federal government.
    - Court orders: Maui changed court orders – does not state who custody was given to.
    - Reviewed 80 cases
    - Waiting on official letter from Feds to start creating PIP
- CFSR Round 4
    - Start with statewide self-assessment
    - Will have stakeholder interviews in April 2025
    - Will assess strengths/areas needing improvement
    - Outcome of this will also lead to a PIP
- HAR Updates
    - Expungement from central registry
        - Creating processes on how to do this
    - Administrative Appeal Office (AAO) hearings for licensing issues
        - Appealing of licensing of one relative over another

        - AAO overseeing body
    - Exigent circumstances: imminent danger HPD can remove. Will allow for removal if the time to take to court there is a possibility of harm, CWS is able to remove.
- Bills
    - Using SS benefits to pay for foster board payments
    - Felony for threatening CWS staff
    - Bills related to Malama Ohana recommendations
- Who is monitoring licensing contracts?
    - AGs took a closer look at contracts/looking at all contracts
        - Ensuring services and being provided
        - Outcomes/deliverables appropriate
- PD Positions to be filled

IV. CRP Business

Old Business Follow-up

a. By-Laws update- still with AG; waiting for return
    - Term: Due to difficulty to recruit, members have staying longer than their term
    - Should there be a clause be attend to the by-laws
b. Recruitment: Butch Gima(Lana'i), Keopu Relitz-O'ahu
    - Michelle reached out to Karen Holt from Molokai. Shared with her the application and will forward to Monica
    - Kailene will discuss more with Keopu.
    - Kailene will reach out to Butch's daughter regarding connecting with her.
    - Leah/Noe will reach out to April Lum from DOE
        - Numerous CRP members support her being part of panels
    - DOH person: Punahou Aina – Leah will reach out
    - Kailene will reach out to Kawika Mattos
c. Follow up on meeting with Flo and chair regarding UIPA
    - Following up on meeting for Flo/Monica to attend
        - Because of the money that Hawaii receive/Hawaii is supposed to have 3 CRP panels
        - Flo is looking if it is the dollar amount or population
        - Look at dividing up current members into 3 different CRPs
        - Flo will follow up with AGs

V. CRP Projects/Possible Projects

a. Family First Hawaii – Steve
b. CWS Retention: Survey Monkey questionnaire hui – Michelle met with Chris Molina to catch up and move on

c. Recruitment and Retention for CRP members. We say aloha and mahalo to Chris Molina, Michelle Jenkins, and Heidi Allencastre.
d. Chairperson
e. Additional CRP Projects
f. Child Death Review: How to get CRP to be a part of this?
    - After review a report is generated and recommendations are made
    - These recommendations can lead to law changes and creation
    - Is it possible to have CRP members from perspective island to attend their county review.
    - Leah will try to get more information

Better Together Session

- Need to have more CWS representation
    - Sessions can be triggering for staff/staff may be afraid to be attacked again
    - Joe: is it possible for CWS to come with a partner (i.e. SW and their assistance)
    - Next meeting: March 20, 2025; 8:30am-10:00am via MS Teams

Parking

- Kisha will follow up regarding CRP members being provided parking at state building if needed.

Native Hawaiian Perspective Training

- Will be provided to Family First.
- March 17 at new hire training
    - Kailene will send information to CRP if we are able to attend
- Need for a Micronesian cultural training/who provides this?

Update phone tree: SEPARATE DOCUMENT

Next meeting: March 20 (via Teams)

- Jo will be on Molokai/unable to attend
- Next in-person is May 15 on Kauai CCH
- Discuss at March meeting about changing date/time of April meeting (Kai/Noe are unable to attend)

Statewide Citizen Review Panel Meeting Agenda
Thursday, April 24, 2025
8:30-10:00am
Interim Chair: Monica Ka'auwai
Recorder:

AGENDA

I. **Welcome and Check-in: Connecting question:** *Name one good thing about yourself.*
Kisha, wholehearted embraced the Aloha Spirit and sees people all the time in her spaces through the connections she has made (truly SEEing people)
Monica, twin sister – peanut butter and jelly, cereal and milk – always been there and make things happen together
Stephen, take care of chickens and other animals
Joe, resilient
Kailene, always sees the positive
Noe

II. **Meeting Minutes**
   a. **February** – accepted, no changes

III. **DHS Reports to CRP |** Kisha Raby for Florence Calderon (Kisha may be unavailable for this meeting due to ACF conducting CFSR round 4) A few things she shared beforehand: *Kako'o Letter that was sent to all Resource Caregivers on March 18, 2025. *Panel application for April Lum cleared background clearances. *Link to HHS Informational Briefing 04/09/25 https://www.youtube.com/live/3G--zzRGIKg?si=eoWJ9zFeidkn9cg9
Kisha also shared that Florence's mom passed away and information on her services.
-Maui is currently recruiting for Administrator with Annie Reinke retiring
-Supervisor Special Services position opened in Kapolei with Diane Pana retiring
-34% vacancy at CWS at this time
-$20,000 budget for CRP *Keisha to double check on dates the budget starts from (July?)
-Keisha shared the 4/9/25 DHS Briefing link with members sharing their thoughts: more training and education needed for Legislators on CWS process (including differences between Child-Specific and General Licensed)
-Kākoʻo Letters sent to all RCGs and shared with CRP: some have received the visit positively and some have not (didn't want to open the door, staff shared they will be

back and went back) – were also able to provide concrete supports to an aunty caring for her nephews

-Kāko'o Program is looking at those families under 10, children with high-needs, heading towards permanency to ensure they are set-up with supports before closure (knowing they can reach back out even after permanency is supports are needed)*idea to look at the child-specific families as they are the ones that don't ask for help many times

-Kāko'o Visits are being done by Liensing workers and other staff not associated with the family to provide other eyes on the family

-CWS is working on a Code of Conduct for RCGs to sign before placement to emphasize what the requirements are as one caring for a child

-Idea to categorize RCG trainings like the WIC app where training would be grouped and identified for those with children between certain ages, certain medical and mental health supports, etc (i.e. you have a 3 year old child on the autism spectrum and have specific trainings to go to and complete for children 0-5 on the spectrum; you have a 15 year old so your training would be from the teen grouping)

IV. CRP Business

Old Business Follow-up

a. **By-Laws update- still with AG; waiting for return**
b. **Recruitment: Butch Gima(Lana'i), Keopu Relitz-O'ahu**
c. **Follow up on meeting with Flo and chair regarding UIPA**

   -Flo brought up a few months ago and she and Monica were going to meet with the person, no new follow-ups at this time

V. CRP Projects/Possible Projects

a. **Family First Hawaii – Steve**

   -Hui has not met recently and currently working on the Native Hawaiian Perspectives training for Hui members

b. **CWS Retention: Survey Monkey questionnaire hui – need to re-group and re-start work on this**

   -Heidi shared with Noe, that while she was at CWS, her team was responsible for exit interviews of SW's and trainings for monthly supervision to ensure staff has support from Supervisors; had informaiton from a 5year span that was shared with Administration

   -Stephen shared wanting to interview those still in the system to see what is working, what isn't, how can we make it better (confidentiality is a concern and how to get the info without breaking that)*Kisha to ask again to see if we could get at least a summary with percentages, etc.

c. **Recruitment and Retention for CRP members. Discussion on application for April Lum**

   -Applied and cleared background checks

-Joe, Monica, Kailene, Stephen, and Noe voted YES for her to join (Kisha to work with Maria on sending April her welcome letter)
-Noe shared needing to step away from the CRP group, but may be able to attend the Kaua'i visit (will follow-up with Monica)

d. **Chairperson**
e. **Additional CRP Projects**
-Possible group to look at the Training groupings we discussed during the DHS share out
-Stephen reached out to the CASA Program Manager after meeting with Kapolei CWS staff to address some of their concerns around CASA SW's leading the cases and some experiences they had with CASA staff *She will be ensuring staff is trained appropriately and all concerns are followed-up on
f. **Child Death Review**

Next meeting: May 15, 2025; 10:00-3:00pm on Kaua'i. Catholic Charities Hawaii 4373 Rice Street, Lihue HI 96766 *Monica to send email to Maria to book transportation for those attending (Kailene, Joe); Kisha/Stephen requested video option as well

Statewide Citizen Review Panel Meeting Agenda
Thursday, May 15, 2025
8:30-10:00am
Interim Chair: Monica Ka'auwai
Recorder: Noe Realin
Catholic Charities Hawaii | Kaua'i

AGENDA

I. **Welcome and Check-in: Connecting question:**

- Monica: Getting ready for summer
- Kailene: WIC cards can be used at Farms Market
- Leah: Child safety events
  - E-bike safety
  - Fall safety from windows
- Joe: Big Island grown produce is %60 off with EBT
- April: MOA/MOU signed between DOE and CWS for education stability
- Noe: Update regarding Kauai Kipuka
- Elladine: Balance

II. **Meeting Minutes**

a. April - APPROVED

III. **DHS Reports to CRP** | Kisha Raby for Florence Calderon

- **Copy Kisha report**
- Welcome to April to team
- CRP Report status
  - Report is not complete at this time
- CRP Balance: start - $20,000
  - Balance $18K
  - CRP Conference
    - Request for 3 people to attend conference
    - Elladine will follow up with Kisha
    - 1 DHS and 1-2 panel members
  - Elladine will also follow up on the last day to make purchases

        - DHS staff have to complete all payments by May 31
- Director – Ryan Yamane
    - He is a mover
    - Working very closely with SSD – very interested in CWS

- Kako'o Program
    - CWS completing visits during not operational hours with children in foster care
    - Visits are done on holidays, evening and weekends
    - Food Boxes
        - Delivering food boxes to RCGs with large sibling groups
        - EPIC provided Food Boxes and school supplies – Only on Oahu
        - Resources information are also added to Food Boxes
        - Started a contract with Food Bank for food boxes for the neighbor island
        - Elladine: How do we organize the various different community supports to share with families
            - This could be added to food boxes
        - Aloha United Way: 211
        - DOE: You Matter Cards
        - Ohana Resource Kit

- Kako'o part 2
    - All legal guardianship and adoptions done by CWS will need to participate in pre and post permanency supports
    - These supports will do follow up after permanency is established
        - This support will be a voluntary support
    - Pre support services for proposed permanent caregivers will need to engage
    - The hope is permanency families will then have relationship with support services in their community and will reach out when in need

- Reunification families
    - Support for rent, cars, helping parents to address pass tickets to get their license
    - Providing concrete support for parents to address poverty issues
    - Finding money to help families to prevent removal

- Leah: Kauai supports
        - Musubi cards
        - Kaukau for summer

- Kailene: $25K grant for Ka Piko
        - Look at supporting resource centers on Hawaii Island

        - 6 schools and a mobile resource center
        - Will be holding talk story sessions with families in community to understand what their needs are and how to support
        - Prevention from entering and re-entering CWS

- Elladine: Number of children in care are decreasing
    - Less than 900 children are currently in care

- Vacancy Rate
    - Elladine: Shortage differential in 3 different sections
        - Money alone cannot help to address vacancies
        - Retention is different
        - Performance differential to help retain staff
    - Looking at training staff properly
    - Building partnership with UH for MSW program
        - Get MSW and need to work for CWS for 2 years

IV. CRP Business

Old Business Follow-up

a. By-Laws update- still with AG; waiting for return
    - Elladine is asked regarding the status and will follow up with AGs
b. Recruitment: Butch Gima(Lana'i), Keopu Relitz-O'ahu
    - Kai will reach out to Noe and Mai
    - Butch was an original member of CRP when it was on Maui
        - Contact his daughter Kelly Gima (with CWS)
    - Kona Family Resource Center, Laura
        - Leah will reach out
c. Follow up on meeting with Flo and chair regarding UIPA
    - Kisha is following up

V. CRP Projects/Possible Projects

a. Family First Hawaii – Steve
b. CWS Retention: Survey Monkey questionnaire hui – need to re-group and re-start work on this
c. Recruitment and Retention for CRP members. Welcome April Lum!
d. Chairperson
e. Additional CRP Projects
f. Child Death Review

Next meeting: June 19, 2025; 8:30-10:30am via MS Teams.

Statewide Citizen Review Panel Meeting Notes
Thursday August 21, 2025
8:30am-10:30am
Interim Chair: Monica Ka'auwai
Recorder: April Lum
Virtual meeting via MS Teams

Meeting Notes

I. **Welcome and Check-in: Connecting question:**

II. **Meeting Minutes**

a. May notes form Kailene

III. **DHS Reports to CRP |**

Florence Calderon - back at work full-time in August
Shared currently working with Feds with CFSP, going to be working on a PIP.
Elladine is currently off island for a conference but may participate in the next meeting.
Staffing change for secretarial support, no longer Maria but Dana Kawamura
Two new staff in Program Development office

- Sina Sison filled position left vacant by Kintaro Yonekura
- DRS position was filled by Elliot Elourde

New Section Administrator for Maui is Kelli Maltezo from Lana'i. Annie Reinecke recently retired.
CRP budget has increased to $20,000.

IV. **CRP Business**

New Business

- Annual report: goal is end of July - Monica is still working on and will try to finish it by the end of August. The CRP report is attached to APSR which is due in June. May need to adjust deadline for next year if feds request current year information.
- New applicant to discuss and vote on: Annie Belle - there was agreement by members to move forward. It was mentioned that the panel has not come up with reference questions and it was asked if the panel will do an interview. Monica will email Annie to set up a time to interview.

- Meetings for upcoming year including neighboring islands | Calendar - members confirmed September 18, 2025 works for the next meeting on Maui at 10:00am - 3:00pm. Flo will reach out to CWS in Maui for a meeting room and opportunity to share with CWS staff in Maui about CRP.
- Recorder needed - will rotate for now.

Old Business Follow-up

a. By-Laws update- still with AG; waiting for return - need to finalize the By-Laws and clarify what kind of membership CRP is. Will review at September meeting. Flo reached out to Deb Farrell who oversees national CRP regards to sustaining CRP membership. Shared that it is common for other states that have challenges as well. Will clarify on requirement that Hawaii is supposed to have two CRPs but it is difficult to sustain one.

b. Recruitment: April will check with DOE co-worker, Jewelyn Kahele who is a former RCG living on Maui. Looking to add a members on Big Island, Maui County, Oahu

c. Follow up on meeting with Flo and chair regarding UIPA - UIPA is Uniform Information Practice Act, request came in at the end of last year for documents from CRP. Flo submitted documents that were requested and nothing else has come up.

V. CRP Projects/Possible Projects

a. Family First Hawaii –

b. CWS Retention: Survey Monkey questionnaire hui – need to re-group and re-start work on this

c. Recruitment and Retention for CRP members

d. Chairperson

e. Additional CRP Projects

f. Child Death Review - falls under CRP under CAPTA

g. With the budget increase, what project can CRP take on to benefit families? Possibly an emergency kit that families could take if needing to evacuate or in case of an emergency to be given to CWS families.

Next meeting: September 18, 2025 on Maui; 10:00am-3:00pm

Statewide Citizen Review Panel Meeting Notes
Thursday September 18, 2025
8:30am-10:30am
Interim Chair: Monica Ka'auwai
Recorder: Leah Ho
DHS/CWS Maui Branch Office

Meeting Notes

Present: Monica Kaauwai, April Lum, Florence Calderon, Leah Ho

I. **Welcome and Check-in: Connecting question:** What is the recent training you attended and your thoughts on it?

II. **Meeting Minutes**
   a. August Meeting notes from April.

III. **DHS Reports to CRP |**

Florence Calderon - back at work full-time in August
Shared currently working with Feds with CFSP, going to be working on a PIP.
Staffing change for secretarial CRP support, Dana Kawamura
Two new staff in Program Development office

- Sina Sison filled position left vacant by Kintaro Yonekura
- DRS position was filled by Elliot Elourde
- Keith retired from PD
- Michael Tovey is TA for Keith's position

New Section Administrator for Maui is Kelli Maltezo from Lana'i. Annie Reinecke will be retiring.
CRP budget has increased to $20,000.
Department if prepping for legislative session, two CWS expungements.
NCRP Annual Conference scheduled for 6/1/26 – 6/3/26, Paradise Point, San Diego.
Considering 2 panelists and CRP liaison to attend.
Technically, there are two CRP for the State of Hawaii. Considering Child Death Review group to be the 2nd CRP for Hawaii.

IV. **CRP Business**

New Business

- Annual report: goal is end of July - Monica is still working on it. The CRP report is attached to APSR which is due in June. May need to adjust deadline for next year if feds request current year information.
- Meetings for 25/26 year set.

October 16	Teams	November 20	Hilo
December 18	Teams	January 15	Teams
February 19	Oahu	March 19	Teams
April 16	Teams	May 21	Kona
June 18	Teams		

- Recorder needed - will rotate for now.

Old Business Follow-up

a. By-Laws update- Hawaii CRP may not need the by-laws. Look into NCRP documents and use Procedures, Guideline, Agreements instead to guide operations of Hawaii CRP. Considering updating Objectives and Operating Procedures.
b. Recruitment: Jewelyn Kahele completed and submitted via mail. Request Jewelyn to scan and email, if can.
c. New Applicant to vote on: Panel unanimously voted and approved new panelist, Annie Belle. Flo will send Welcome Packet to April & Annie.

V. CRP Projects/Possible Projects

a. Family First Hawaii – Stephen has stepped down from CRP. Who can and is willing to step up in his place to work with FFH.
b. CWS Retention: Survey Monkey questionnaire hui – Tabling for now, until can build up CRP membership, to create updated hui. One past project to assist with retention was Staff Wellness Initiative.
c. Recruitment and Retention for CRP members – Events to consider for recruitment: Open Houses on the In-Person Meetings, on the different islands, at conferences and meetings, Email Blasts to communities and community organizations, through Hawaii Coalition for Child Protective Reform, and word of mouth. Flo will reach out to Epic Ohana Training and Monica will reach out to Patty Chin for possible panel members.
d. Chairperson – Table for the moment
e. Additional CRP Projects: **Preparedness Kits** for youth in care and/or RCGs. Kits include a drawstring bag/backpack with checklist printed on the bags and emergency items in the bag; hygiene and dental care products, preparedness cards and other information, document holders, First Aid kits, water bottle, flashlight. Will need to cost of bags, printing, and items to go inside the bags. Will need to get number of children in care, number of foster homes. We can consider partnering with community organizations to provide items for inside the bag. Monica will ask Epic Ohana their thoughts on the kits.

f. Child Death Review – Consider CDR as another CRP group. We will table this matter for now.

Next meeting: October 16, 2025 via Teams, 8:30am – 10:30 am.