



Statewide CRP Meeting Agenda

Thursday, April 18, 2024

8:30-10:30am

TA Chair: Monica Ka'auwai

Recorder: Noe Realin

AGENDA

I. Welcome and Introductions

Present: Chis, Monica, Stephen, Michelle, Noe, Flo

II. Last Meeting Minutes Follow-up

- a. Approve March meeting minutes: APPROVED

DHS Reports to CRP- Florence Calderon

- Maria, Secretary
 - Been working with Elaida to get travels approved
 - Trying to get reimbursement prior to leaving
 - Will look at getting checks ready by our next CRP meeting in May. This all depends if the process is complete by then
 - Need to clarify if participants have been registered for conference
 - Flo will email and cc participants for follow up
- Budget: secretary has been out
 - Budget should have decreased for NCRP registration and last in-person CRP meeting
 - Minus all travel there will be about \$6000 left
 - Hui will need to decide how to spend the remaining balance and need to use it before May 31
 - Need to use it or lose it/want to demonstrate that we use it so we continue to get it

- Wellness areas in different CWS sections: How to make a wellness area for staff
 - Creating small spaces for staff to recharge
 - Calm App: look into how much it would cost for CWS staff to have access to app
 - Hale Kipa is using Calm app
 - Michelle will look into the cost for an organization
 - Larger amount about is less (101 people is \$47 per person) for one year subscription
 - Free app: CBT-I Coach – it's free
 - VR sets
 - Art & craft items for staff to use in recovery room or to use during open house
 - Water bottles: sent to Hilo section to be given at retreat
- Budget will remain the same for next fiscal year: \$15000
- Director is leaving May 1
 - Ryan Yamane is new director
- CRSR: Flo will send schedule to CRP members
 - Oahu VCM just completed
 - Encourage CRP members to participate in reviews
 - CWS staff to participate in reviews: CQI team want to keep reviews small. CQI team has scaled back since COVID. CQI team wants to have qualified people doing reviews.
 - Funding for travel
 - Capacity to engage in review due to short staffed

III. **CRP Business**

Old Business Follow-up

- a. CRP application revision
 - Application
 - Flo was unable to complete due to being at IVAT
 - Residency: Minimal 5 years
- b. By-laws: update: Currently being reviewed by Branch. Branch will decide who above (maybe Daisy H.)
 - Will follow up for next meeting

- c. Welcome docs review: welcome letter from DHS; what is a CRP; CRP objectives; Tip sheets(7); operating procedures; by-laws
 - o Need to create a committee to work on this
- d. Recruitment: Joe O'Connell(Hilo), Lana'i(Butch Gima-HA), Moloka'i(MJ has contact-Karen Holt), Kailene Nihipali (Oahu/EPIC-Na Kama a Hāloa)
 - Michelle will reach out to her referral for CRP
- e. CRP Annual Report response
 - Has not received a report from CWS
 - Need to update letter to reflect correct address for Monica and send out
- f. National Conference-registration; logistics; silent auction item etc.
 - Unclear if we are registered for conference
 - HI participants will be flying out May 19-23
 - Need to ensure travel arrangements have been made for our May CRP meeting on Oahu.
 - o Monica will email Maria regarding May CRP trip to Oahu and will cc Elaida
 - Silent auction: bring items to next in person CRP in May
 - Flo will bring CRP shirts for members that did not receive on at next May meeting
 - o Flo will bring extra shirts to try on
 - o Stephen, Monica and Heidi need shirts

IV. **CRP Projects**

- a. Hilo section retreat (4/17/24)assistance
- b. Family First Hawaii:
 - o No new meetings have been held since last CRP meeting. Meetings are held quarterly
- c. CWS Retention: Survey Monkey questionnaire hui (Chris, Noe, Heidi, Steve)
 - o First meeting was held to create the purpose of the survey, outcomes and benefits of survey
 - o Purpose: factors that help to retain CWS workers
 - o Looking at recruitment

- Determine role strength and relationship between peers and community
 - How relationships affect worker retention
- Looking at key events that play into staff leaving
- Looking all staff (i.e. new and seasoned staff)
- Outcomes:
 - Recommendations to CWS
 - What factors that draw people to public service
 - Factors that strengthen retention
 - Loan forgiveness for public service
 - HCWEC: students/workers are opting to pay back rather than staying at CWS
 - Factors that can lead to policy changes/organizational structure/culture
 - Raising issues that CWS workers are facing/raising voice
- Concerns:
 - Time constraints
 - Confidentiality for participants
 - Buy-in from CWS leadership for engagement
- Next meeting: May 10 @ 12:00
 - Looking at creating focus groups
 - Plan to gather key people from different sections

Next meeting: May 16, 2024, 10:00am at Hale Kipa

- Noe follow up with Kona Kipuka Aug. 15
 - Need to send calendar invites for rest of year
- Bring items for silent auction for NCRP Conference