

Agenda  
Thursday, October 19, 2023  
10:00am-3:00pm Kauai Kipuka and MS Teams  
TA Chair: Monica Ka'auwai  
Recorder: Noe Realin

Present: Noe, Chris, Monica, Flo, Stephen, Heidi

- New CRP Member: Heidi A

## AGENDA

### I. Welcome and Introductions/Check-in

### II. Last Meeting Minutes

### III. DHS Reports to CRP: Given by Elladine

- National Conference: 3 to attend conference (1 CWS/2 CRP)
  - Need approval from Division
  - Based on availability of funds
- Melinda T: CRP applicant that was denied
  - Have not heard from her since denial letter was sent out
  - Notice was given via email rather than letter
- Sample rejection letters/formal letter
  - Need to create a denial letter for future use if needed
- Preparing for CFSR round 4 in 2025
  - CWS will always be under federal oversight/rounds happen every 3-4 years
  - Looking at ways to improve on working with children and families
  - In 2024 will be reaching out to community to help with support to talk with federal partners on how we collaborate
  - Key areas that will be added: How CWS culturally engage with families. YAY!!!
    - Looking at cultural pieces that support families
    - Maybe looking a CRP project regarding culture
    - Possible survey of providers/what kind of cultural tools are being used to meet families where they are at
    - Comparing the length of stay of NH families to non-NH families.
      - NH families are staying involved with CWS longer
  - Chris: shared his experience with the CQI reviews
    - New appreciation for all that CWS does
    - Response goes to the one that are struggling/families that are doing well don't get as much support
    - The role RCG plays with the family is important
    - When children get the support that they need they do well
  - Retiring leaders in CWS: Ray Nishimiya (WOCWS), Leahne (Kona CWS),
    - 30+ years: Tonia (Asst. Branch), Elladine (Branch), Annie (Maui CWS)

### IV. CRP Business

#### Old Business

#### Updates from Flo:

- Budget: \$13,793.97 (does not include travel for this meeting)
  - Will monitor funds to ensure there is funds to support 3 to go to National conference
- Kintaro: remains on leave
  - His work has been split amongst PD

- Flo: will cover shelters and RCGs recruitments
    - Monica: was RFP sent out: nothing yet
    - Will continue to recruit/have anyone interested in being and RCG reach out to their licensing unit
- Audit: Still in the process/status quo
- Support basket was sent to Maui
  - Water bottles: how to get to sections
  - Will look at disseminating to offices in 2024
  - Look at our next Oahu meeting to share with East and West Oahu

#### New Business

- CWS Work Groups. Anyone else joined a work group?
- Reviewing CRP application-Work on it today
- CRP Annual Report to DHS
  - Monica will work on recapping the work done in 2023 and planned work for 2024
  - Past CRP report are found on DHS website
  - CRP report is also attached to the APSR report that goes to feds
  - Monica will be fully time in November
- Interview with new applicant: Heidi L.
  - Interview was done over the phone/CWS case has been closed over 5 years
  - Interview went well/she currently works with families navigate CWS
  - Very forthcoming with her past CWS history/lessons learned
  - Currently doing a lot of work in the community
  - Has great lived experience/Maui representative
  - Feels she's would be a great addition to the CRP team
  - Unanimously voted in as CRP member
  - Her first meeting will be in November

#### V. CRP Projects

- CBL committee – Stephen report out if any meetings

#### COMMITTEE WORK:

##### CRP application

- Made revisions to application process
- See highlighted areas for changes

##### By-Laws

- Flo will follow up regarding reimbursement
- Will keep commitment for 3 years for CRP members
- Will add time frame of 5 years after case closure
  - Regarding criminal history: will look if this is in regards to arrest and/or convictions. Also the time frame of case closure or arrest.

##### Recruitment:

- will reach out to Joe O'Connell in Hilo
- Looking a representatives from Molokai/Lanai
  - Transportation has been an issue for these islands that required overnight stay
  - This could be a barrier for their Molokai and Lanai
- CRP membership is 10-12/15 is max
  - Want to build capacity of CRP

#### Announcements:

- Michelle: Hale Kipa

- Hale Kū Ola: Ohana resiliency center
  - Former girls shelter in Ewa
  - Drop-in center for families
  - Provide temporary housing (two rooms) 3-6 months
  - Program Director: Brandi
- Create agenda for November 2023 meeting agenda

Next meeting: November 16, 2023, 8:30am MS Teams

In-person Meets:

- Feb 15, 2024: Maui
- Apr 18, 2023: Oahu (possibly at Kapolei office)
- May 16, 2024: Kona