



Hawaii Citizen Review Panel Meeting Agenda

Thursday, November 21, 2024

8:30am-10:00 am

Virtual Teams

Chair: Christopher Molina

Co-chair: Monica Ka'auwai

Recorder: Noe Realin

AGENDA

- I. Welcome and Check-in
 - Christopher, Flo, Leah, Heidi
- II. Meeting Minutes
 - a. Approve October Meeting Minutes APPROVED
- III. Welcome and introduction of New Members: Joe O'Connel
 - Chris met with him last week and he comes with a lot of experience working with and along side CWS
 - He stated he would attend our November meeting/however, did not/Unable to attend this meeting
 - Flo has not heard any response him
 - Kailene: working on her welcome letter
- IV. DHS Reports to CRP | Florence Calderon
 - Budget: \$13, 903
 - PD Secretary, Maria is still on leave
 - Flo will forward org chart to CRP Team
 - Federal Audit is the current focused Jan 6-Jan 10 2025
 - Sample of 80 cases. Cases are randomly picked
 - PUR Oct 1, 2023 – March 31, 2024
 - Systemic review: judicial review/placement/eligibility/placed in treatment facility
 - Sections are prepping files for review
 - Reminding members to submit their travel paperwork for Kona meeting
 - New Hire: Terry Moeai – assisting different areas in PD and legislation

- He takes direction from DIR and Division
- Will be helping Flo with recruitment RFP
- Four vacancies in PD office. Current PDs are covering

V. CRP Business

Priority Discussion: What shall we be called? – Coming to consensus about our name

- Background behind the CRP name
 - Welcome letters come from DHS Director
 - Former Director made changes to the name
 - S (Statewide) was added to CRP= SCRP
 - This may affect all our documents moving forward
- Monica: Lili'uokalani Trust helped with creating the Hawaiian Name
 - A lot of intention went behind creating the Hawaiian name to capture the purpose of the CRP Team
 - Wanted name to capture all the work that we do within CRP/what CRP is about
 - Supports keeping Hawaiian name/putting statewide is redundant
- Flo: Uniform Information Practices Act (UIPA) Request
 - There was a request stating that each state has 3 different CRP. This UIPA stated that Hawaii is not in compliance
 - Hawaii was exempted from having 3 CRP group due to our population
 - Clarification was given
 - Amount of CAPTA funds received
 - Flo is trying to get clarification from Feds
 - Death review: have a CRP member be part of these review
 - Two reviews happening: Child Death Review and DV Fatality
 - CRP should focus on the Child Death Review
 - This falls under CAPTA
 - Flo will reach out to DHS presentative regarding one of the CRP members to attend
 - These meetings are closed, and CRP was previously not allowed to attend in the past
 - State agencies along with physicians attend these meetings
 - Every Island has their own meetings. There are no statewide meetings
 - Meetings are held once a year and reviews incidents that occurred within that year. Meetings are held regularly. Oahu meetings may occur more frequently
 - Confidentiality is very important
 - Recommendations are made. Where does the report from this meeting go?
 - Chris: Suggesting we create a sub-group to support this initiative
 - Start with seeing with a CRP member is able to sit in on these meetings
 - Heidi: Agrees with Monica that our Hawaiian Name captures Statewide in it
- Vote: Nā Kupa Alo Ana O Hawaii – Hawaii Citizen Review Panel

Old Business Follow-up

- a. By-Laws update – Any changes? No changes
- b. Welcome documents and onboarding No changes
 - Brochure was added to DHS website
 - Report is also on website
 - AGs want to meet with CWS regarding CWS response to report
- c. Recruitment: Butch Gima (Lana'i), Karen Holt(Moloka'i), Keopu Reelitz (Possibly)
- d. CSFR – We strongly encourage members to participate on their island when possible
 - Flo sent calendar of upcoming reviews
 - Encouraged all members to participate in reviews
 - Leah was told that she was unable to participate in a review because she does not have a degree. Leah will try again

VI. CRP Projects

- a. Family First Hawaii – NH children in care
 - Stephen is normally part of this committee
 - Meeting is normally held quarterly
- b. CWS Retention: Survey Monkey questionnaire hui
 - Chris looking at starting this group up again soon/Looking at meeting in November
 - Want to reach out to different people from different sections to get a wide view and perspectives
 - This would be use to ask deeper questions to support the broader survey
 - Will not do focus group but individual interviews instead
 - Looking at doing 1-2 interviews by the end of the year
 - APSR: states that there is a private company to do exit interviews
 - Chris: asking to get a summary of these interviews
 - Flo: suggested Chris reach out to Elladine
 - Ask about frequency of these interviews or are they random
- c. New Budget
 - Wellness Initiative work in each section
 - Pilot ideas for wellness at NMC
 - How can we make this idea work and then scale it out?
 - What can be done easily with our budget?
 - Noe: Intent behind wellness room/but may not be used for what is created for
 - Maybe better to look at other ways we can support leadership to incorporate into their supervision or how they support their staff

- Leah and Heidi both agree having a wellness room may not be used for it's intent
 - Chris: look at creating self-care kit or having a self-care conference
 - Maybe looking at LT sites to help with this
 - Paying someone to train staff regarding cultural ways to support self-care
 - Noe: looking at ways to be trauma informed in the way leaders lead and the way staff work with their families
 - Maybe adding to our survey to get feed back from staff how they can be supported
 - Heidi: having training or support sessions that are in-person not virtual as virtual meetings don't allow staff to fully engage
 - Reflective supervision: do a group supervision
 - Supervisors are not present
 - Having the right person facilitate to ensure it is solution focused
- d. New Projects
- Ka Piko
 - Peer Support

Next meeting: December 19, 2024; 8:30am-10:00 am via MS TEAMS

In-Person Meeting for 2025: Will discuss future meetings at our Dec. 2024 meeting

- Q1: Oahu (Jan/Feb)
- Q2:
- Q3:
- Q4: